



**Scoring Criteria 1: Qualifications/Expertise of Pilots/Photographers**

Min pts 0 : Max pts 20

A. Include the following items:

- Pilot(s) total flight time and flight time within the last 12 month period;
- Aerial photographer(s) total flight time and flight time within the last 12 month period
- Total flight time operating aerial mapping cameras; and
- Total flight time operating the current aerial mapping camera(s.)

D. Include the following items:

Provide a list of up to three (3) projects that your firm has completed within the last three (3) years. The project(s) must demonstrate the required expertise needed for this project. Include the work/services provided on the project(s) and the approximate amount received for each project.

**Scoring Criteria 2: Proposed Aircraft, Camera, Navigation, and GPS Systems**

Min pts 0 : Max pts 20

A. Include the following items:

Describe the aircraft proposed for aerial photography, include total time on aircraft and engine(s), TBO remaining, service ceiling, avionics package, and engine exhaust routing (if single engine.)

B. Include the following items:

- Describe the proposed aerial mapping camera, include manufacturer, year of manufacture, lenses available (attach a current calibration certificate for each lens), filters available, f-stop and shutter speed ranges, and type of image motion correction.
- Describe the camera mount and vibration dampening system; and
- Describe the camera port glass, if installed, include specifications and certificate if available.

C. Include the following items:

- Describe the proposed navigation system or photo-flight management system used to provide precise guidance, photo centers, and alignment on photo flight lines. Include the consistently achievable alignment accuracy; and
- Describe the proposed GPS system for airborne recording of photo centers.

**Scoring Criteria 3: Aircraft and Crew Location**

Min pts 0 : Max pts 20

A. Include the following items:

- Identify the airport where the aircraft is hangered; and
- Identify the city closest to the home of the aircrew.

**Scoring Criteria 5 4: References/Past Performances**

Min pts 0 : Max pts 20

**A. Include the following items:**

Provide a minimum of three (3) with a maximum of five (5) performance evaluations for either WSDOT projects, Non-WSDOT projects, or a combination of both that are either currently active projects or that has a project completion date within the last three (3) years.

If your firm currently has performance evaluations on file with WSDOT, and you wish to utilize those evaluations, please state in your submittal that you wish to use the performance evaluations that WSDOT has on file for your firm and either refer to each WSDOT Y-agreement number or list each Performance Evaluation by Client.

***Performance Evaluations on WSDOT projects:***

If you wish to have a Performance Evaluation completed on a WSDOT project, please contact the WSDOT project manager and have them complete WSDOT's internal Filemaker Pro form 272-019 "Performance Evaluations – Consultant Services." The completed form must be received no later than the submittal due date.

***Performance Evaluations for Non-WSDOT projects:***

If your firm does not have performance evaluations on file with WSDOT, it is necessary to have an evaluation of past performance completed by a client. A copy of the performance evaluation form completed by clients must be returned to the Consultant Services Office by fax from the client, no later than the submittal due date. A copy must also be submitted by your firm, enclosed in Packet B. You are required to use the WSDOT provided form and have it completed by your client. We will not accept your client version of a performance evaluation form. The WSDOT version of the evaluation form may be obtained by clicking on the link "Performance Evaluation Completed by Reference" which can be found on the main web page for this advertisement.

**Scoring Criteria 6 5: Cost Factors (Prime Consultant Only)**

Min pts 0 : Max pts 20

Include the following items (If your firm has an established overhead rate use item "A", if your firm uses an hourly rate use item "B" otherwise use item "C"):

**A. Overhead Rate and Direct Labor Costs:**

- Overhead rates: Please state your firm's overhead rate. Please include supporting audited/unaudited overhead schedule for the most current fiscal year. Please include the beginning and ending dates of your firm's fiscal year.
- Direct (raw) labor costs: Listing of all proposed key personnel with corresponding labor classifications, clearly identifying the proposed project manager, and the associated direct (raw) labor costs for each labor classification.

**B. Statement of Billing Rates: If your firm does not have an overhead rate, include the following:**



***Criteria Definitions for On-  
Call Aerial Photography  
Services***

- Descriptive statement that the rates listed are the lowest/best rates given to any client;
  - The beginning and ending dates that the quoted hourly rates are valid;
  - Listing of all proposed key personnel with corresponding labor classifications, clearly identifying the proposed project manager; and
  - The hourly billing rates for each labor classification.
- C. Describe the cost components of your firm's rates. This rate would include general overhead type costs plus proposed profit fee. Itemize all the factors used in calculating the rates charged.